

GVPL Standing Committee Terms of Reference – Planning and Policy

Committee Name: Planning and Policy

Purpose

The purpose of the Committee is to provide oversight for GVPL’s planning, policy and evaluation work, including facilities review and Board development.

Scope of Work/Responsibilities

1. Oversee GVPL’s strategic planning process.
2. Oversee GVPL’s policy framework, review and development.
3. Develop an evaluation philosophy and framework for GVPL, and monitor its implementation.
4. Monitor implementation of GVPL’s facilities plan, reviewing facilities issues and opportunities as they arise.
5. Ensure ongoing Board orientation, development, and evaluation.

Frequency of Meetings and Manner of Call

- The Committee will meet a minimum of four times per year, with schedule published as early as possible. Additional meetings or changes to the schedule may be made at the call of the Chair, after availability of staff and committee members are confirmed.
- Additional short-term working groups, meeting separately and reporting to the Committee may also be formed by the Board Chair as needed.

Document Control

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Next Review Date: Annual, First Committee Meeting of the Year
Amended:
Reviewed:
Approved: October 25, 2016