Attachment 4.2

GREATER VICTORIA PUBLIC LIBRARY

MINUTES
REGULAR BOARD MEETING
GVPL Central Branch, 735 Broughton Street
Community Meeting Room & MS Teams
September 16, 2025

A hybrid meeting of the Greater Victoria Public Library Board was held on the above date. The following individuals were in attendance:

Board Members:

Trustee A. Appleton
Trustee K. Boehnert
Trustee D. Cavens (Vice Chair)
Trustee S. Donaldson
Trustee D. Grove
Trustee R. Henderson
Trustee S. Kim
Trustee S. Lansdowne
Trustee G. Lemon
Trustee R. McClure
Trustee M. Morley
Trustee R. Ranjan
Trustee K. Roessingh
Trustee N. White
Trustee M. Wey

Regrets

Trustee S. Khair (Chair)
Trustee G. Newton
Trustee T. Phelps Bondaroff
Trustee R. Stromberg

Staff:

M. Sawa, CEO/Board Secretary
M. Barnes, Assistant Director, Finance
D. Fergusson-Hirmer, Director, People & Culture
D. Joyce, Acting Director, Library Services
R. Rogers, Acting Assistant Director, Collections and Technical Services
D. van der Linde, Acting Assistant Director, Service Design
E. Russell, Recording Secretary
C. Ottenbreit, Vice President, CUPE 410

1. CALL TO ORDER

D. Cavens called the meeting to order at 12:00 pm.

2. TERRITORIAL ACKNOWLEDGEMENT

D. Cavens provided the Indigenous Acknowledgement.

3. WELCOME AND INTRODUCTIONS

The Vice Chair welcomed GVPL staff D. van der Linde, R. Rogers and D. Joyce and congratulated them on their new interim roles as members of the Senior Leadership Team.

4. APPROVAL OF CONSENT AGENDA

Move Item 4.5.2 from the consent agenda, and move it to New Business item 7.1

Moved by Trustee Roessingh; Seconded by Trustee Kim,

THAT items 4.1 & 4.2 be approved, items 4.3 to 4.5 be received for information.

4.1 Approval of Agenda
4.2 Approval of Minutes – May 27, 2025
4.3 Chair Report
4.4 CEO Report
4.5 Correspondence from Patron
4.5.1 Province of BC, Ministry of Municipal Affairs: Public Library Grants Awards Letter received July 4, 2025 Attachment 4.5.1
4.5.2 Email received Patron received August 8, 2025 Attachment 4.5.2
4.5.3 Email received from Patron August 9, 2025 Attachment 4.5.3
4.5.4 Response to email re: Ukrainian Language book collection Attachment 4.5.4

MOTION CARRIED

5. CHAIR'S REMARKS

D. Cavens, Vice Chair, welcomed trustees back after a busy summer. He thanked members of the Planning and Policy Committee, and the Finance Committee for their work In July and August. D. Cavens noted that the new DigiLab will be opening in the Esquimalt Branch on Thursday September 18.

He invited M. Sawa to provide details regarding the upcoming ABCPLD (Association of B.C. Public Library Directors) reception that will be held at the sxʷeŋxʷəŋ təŋəxʷ James Bay Branch on September 23 during the UBCM conference that is taking place in Victoria. All trustees are encouraged to attend.

6. COMMITTEE REPORTS

6.1. Planning and Policy Committee update

N. White provided an update on progress made by the Planning and Policy Committee since the last board meeting in June to review and update policies V.1 Intellectual Freedom, Policy O.1 The Collection and O.7 Meeting Rooms.

6.1.1. Policy Updates

Policy V.1 Intellectual Freedom: The BC Library Association (BCLA) is process of an extensive review of their own Statement of Intellectual Freedom. The decision was made by the committee to pause on any changes to the policy until BCLA has finalized their review and released their update in 2026.

Policy O.1 The Collection, A comprehensive review and update has been completed, the revised policy was endorsed by the Committee for approval by the GVPL Board.

Policy O.7 Meeting Rooms- this review has been postponed.

Moved by Trustee Ranjan; seconded by Trustee Roessingh

> THAT the Board of Trustees approve the revised Policy 0.1 The Collection
>
> **MOTION CARRIED.**

6.2 Finance Committee

K. Roessingh provided an oral report of the August 26 Finance Committee meeting when the initial draft of the 2026 Budget and Five-Year plan was reviewed. The final draft of the budget will be reviewed at the October 14 Finance Committee meeting and subsequently presented for approval at the October 28, 2025, Board meeting.

7. NEW BUSINESS

7.1. Email received from Patron received June 24, 2025

M. Sawa advised that over the summer a significant recruitment effort was undertaken to fill vacancies in key roles to support increased delivery.

8. IN CAMERA

Moved by Trustee Roessingh seconded by Trustee Kim

> THAT the Board of Trustees move in camera
>
> **MOTION CARRIED.**

9. NEXT MEETING DATE:

October 28, 2025; 12:00 pm - 1:00 pm

10. ADJOURNMENT

Moved by Trustee Kim, Seconded by Trustee Roessingh

> THAT the September 16, 2025, Regular Board Meeting be adjourned.
>
> **MOTION CARRIED**

Board Chair

Board Secretary