



MINUTES
REGULAR BOARD MEETING
GVPL Central Branch, 735 Broughton Street
Community Meeting Room & MS Teams
March 24, 2026

A hybrid meeting of the Greater Victoria Public Library Board was held on the above date. The following individuals were in attendance:

Board Members:

Trustee A. Appleton
Trustee K. Boehnert
Trustee D. Cavens (Chair)
Trustee S. Donaldson
Trustee D. Grove
Trustee R. Henderson
Trustee S. Kim
Trustee S. Khair
Trustee G. Lemon
Trustee R. McClure
Trustee M. Morley
Trustee G. Newton
Trustee T. Phelps Bondaroff
Trustee R. Ranjan
Trustee K. Roessingh
Trustee M. Wey
Trustee N. White (Vice- Chair)

Regrets:

Trustee S. Lansdowne
Trustee R. Stromberg

Staff:

M. Sawa, CEO/Board Secretary
M. Collyer, Director Marketing & Communications
D. Fergusson-Hirmer, Director, People & Culture
J. Gingera, Director, System Integration, Resource Management and IT
R. Hadziev, Acting Director, Special Projects
D. Joyce, Executive Director, Library Services
E. Russell, Recording Secretary
A. Shojaei, Assistant Director Safety Security, Facilities, & Risk Management
C. Ottenbreit, CUPE 410

1. CALL TO ORDER

D. Cavens called the meeting to order at 12:02 pm.

2. TERRITORIAL ACKNOWLEDGEMENT

D. Cavens provided the Indigenous Acknowledgement.

3. WELCOME AND INTRODUCTIONS

D. Cavens welcomed GVPL Librarians T. Kingston, and M. Clark

4. APPROVAL OF CONSENT AGENDA

Moved by Trustee K. Roessingh; Seconded by Trustee D. Grove.

THAT Items 4.1-4.2 be approved; 4.3-4.5 received for information

4.1. Approval of Agenda

4.2. Approval of Minutes – February 24, 2026

4.3. Chair Report

4.4. CEO Report

4.5. Correspondence

4.5.1. Email from Patron received February 26, 2026

4.5.2. Email Response to Patron Sent March 5, 2026

MOTION CARRIED

5. CHAIR'S REMARKS

Chair D. Cavens reported that the final 2026 Budget Presentation is scheduled for next week for the District of Central Saanich council. He thanked GVPL councilor trustees for their support at their respective municipalities' presentations that have taken place this season. He noted that the inaugural meeting for the 2026 Planning and Policy Committee was held on March 10 and a committee report will be presented at today's meeting. Trustee S. Kim was appointed Chair, and Trustee T. Phelps Bondaroff was appointed Vice-Chair. Trustees were reminded that the 2026 Board Retreat is set for April 11th in Langford.

6. BUSINESS ARISING FROM PREVIOUS MEETING

6.1. Board Retreat

Chair D. Cavens provided a high-level overview of the agenda planned for the retreat on April 11, 2026 which will include the Strategic Plan operational plan for 2026; and an update to the Regional Service Delivery Plan.

7. COMMITTEE REPORTS

7.1. Planning and Policy Committee- Oral Report

Trustee S. Kim provided an update on planned activities for the Planning and Policy committee for 2026 which will focus on policy reviews.

8. NEW BUSINESS

8.1. Staff Presentation- ID Clinics and Community Connections

GVPL Librarian M. Clark gave a presentation highlighting GVPL's role in supporting the ID Clinics that are held at the Central Branch in partnership's with both the Community Social Planning Council; and the UVIC Pro-Bono Law clinic.

8.2. Staff Development Day 2026

M. Sawa spoke to the staff request to the board to approve a system closure on December 4, 2026, for GVPL's annual Staff Development Day. Trustees are invited to attend the morning plenary and keynote sessions. D. Cavens encouraged trustees to participate and spoke of his experience attending last year's event in November 2025.

Moved by Trustee D. Grove; seconded by Trustee K. Roessingh.

THAT the Board of Trustees endorses closure of the GVPL system wide on December 4, 2026

MOTION CARRIED

8.3. 2025 Public Library Grant Report

M. Sawa noted that the 2025 Public Library Grant Report has been submitted. All B.C. public library systems are required to submit this annual report which provides a snapshot of how provincial grant funding has been utilized. The final reports will be posted on the provincial website for public access.

9. IN CAMERA

Moved by Trustee K. Roessingh; seconded by Trustee Grove.

THAT the Board of Trustees moves in-camera.

MOTION CARRIED

10. NEXT MEETING DATE:

April 28, 2026; 12:00 pm - 1:00 pm

11. ADJOURNMENT

Moved by Trustee D Grove; seconded by Trustee K. Roessingh.

THAT the March 24, 2026, Regular Board Meeting be adjourned.

MOTION CARRIED

Board Chair

Board Secretary