



MINUTES REGULAR BOARD MEETING

GVPL Central Branch, 735 Broughton Street

Community Meeting Room & MS Teams

January 28, 2025

A hybrid meeting of the Greater Victoria Public Library Board was held on the above date. The following individuals were in attendance:

Board Members:

Trustee A. Appleton
Trustee K. Boehnert
Trustee D. Cavens
Trustee S. Donaldson
Trustee D. Grove
Trustee S. Khair
Trustee S. Kim
Trustee S. Lansdowne
Trustee G. Lemon
Trustee R. McClure
Trustee M. Morley
Trustee T. Phelps Bondaroff
Trustee R. Ranjan
Trustee K. Roessingh
Trustee R. Stromberg
Trustee N. White
Trustee M. Wey

Regrets:

Trustee R. Henderson
Trustee G. Newton

Staff:

M. Sawa, CEO/Board Secretary
M. Barnes, Assistant Director, Finance
M. Collyer, Director, Marketing and Development
J. Gingera, Director, Systems Integration, Resource Management and IT
A. Shojaei, Assistant Director, Safety, Security, Facilities and Risk Management
D. Wood, Executive Director, Library Services
E. Russell, Recording Secretary
C. Ottenbreit, Vice President, CUPE 410

1. CALL TO ORDER

The Secretary M. Sawa called the meeting to order at 12:03 pm.

2. TERRITORIAL ACKNOWLEDGEMENT

M. Sawa provided the Indigenous Acknowledgement.

3. WELCOME AND INTRODUCTIONS

M. Sawa welcomed trustees to the first meeting of 2025.

4. APPROVAL OF CONSENT AGENDA

Request to remove the following items from the Consent Agenda:

- 4.3- CEO Report
- 4.6. Correspondence

These Items were removed from the consent Agenda and moved to New Business 9.3 and 9.4 respectively.

Moved by Trustee Appleton seconded by Trustee Roessingh

THAT items 4.1 & 4.2 be approved.

THAT Item 4.3 be received for information.

4.1 Approval of Minutes – December 10, 2024

4.2 Trustee Appointment by Municipality

4.3 2025 Board Meeting Dates

MOTION CARRIED

5. ELECTION OF OFFICERS

5.1. CHAIR

The Secretary called for nominations for Chair of the Greater Victoria Public Library Board

Moved by Trustee Lemon and seconded by Trustee Roessingh,

THAT Trustee Shahira Khair be nominated for the position of Board Chair for a one-year term.

MOTION CARRIED

A call for further nominations was made two times. There were no further nominations.

Voting by General Consent was conducted, and Trustee Shahira Khair was elected as Chair of the Greater Victoria Public Library Board.

5.2. VICE CHAIR

The Chair called for nominations for Vice Chair of the Greater Victoria Public Library Board.

Moved by Trustee Appleton and seconded by Trustee Lemon,

THAT Trustee Duncan Cavens be nominated for the position of Vice Chair for a one-year term.

MOTION CARRIED

A call for further nominations was made two times, there were no further nominations.

Voting by General Consent was conducted, and Trustee Duncan Cavens was elected as the Vice Chair of the Greater Victoria Public Library Board.

6. APPOINTMENT OF SIGNING OFFICERS

Moved by Trustee Appleton and seconded by Trustee Roessingh,

THAT Board Chair Trustee Khair and Board Vice Chair Trustee Cavens be appointed as Signing Officers.

MOTION CARRIED

7. CHAIR'S REMARKS

Chair Shahira Khair acknowledged and thanked outgoing Chair Andrew Appleton. Looking forward to working with the Board on the 2025-2027 Strategic Plan and updating Key Board policies.

8. BUSINESS ARISING FROM PREVIOUS MEETING

8.1. 2025-2027 Strategic Planning Framework

M. Sawa reviewed the 2025-2027 Strategic Planning Framework that was initially presented and approved at the November 26, 2024 Board meeting.

9. NEW BUSINESS

9.1. Board Committees and Liaison Opportunities 2025

Trustee Appleton provided an overview of the role of the Planning and Policy Committee. Trustee Cavens provided an overview of the role of the Finance Committee. Trustees were reminded that they are all welcome to participate in both committees.

Trustee Shelly Donaldson provided an overview of the IslandLink Library Federation and its mandate.

M. Sawa encouraged trustees to engage with the BC Library Trustees Association (BCLTA)

9.2. Greater Victoria Labour Relations Association (GVLRA) Representative and Alternate Appointments for 2025

Moved by Trustee Andrew and Seconded by Trustee Lemon,

THAT Trustees S. Kim and D. Cavens be appointed as GVPL representative and alternate respectively to the Greater Victoria Labour Relations Association Board for the term ending 31 December 2025

MOTION CARRIED

9.3. CEO Update

M. Sawa welcomed Amir Shojaei, GVPL's new Assistant Director, Safety, Security, Facilities and Risk Management, and introduced this new position to the board and reviewed his mandate. A. Shojaei provided highlights of the work he has done in his first few weeks in the position.

9.4. Correspondence

9.4.1. Patron letter received December 7, 2024

9.4.2. Patron letter received December 24, 2024

M. Sawa reviewed the two letters which were moved from the consent agenda to new business, both letters are requests for books that do not meet the criteria for selection into the GVPL collection. A review of the criteria was provided, The Planning and Policy Committee will be reviewing the related collection policy in 2025.

10. In Camera

Moved by Trustee Lansdowne, and Seconded by Trustee Lemon,

That the Board move In-Camera

MOTION CARRIED

11. NEXT MEETING DATE:

February 25, 2025; 12:00 pm - 1:00 pm

12. ADJOURNMENT

Moved by Trustee Kim, Seconded by Trustee White,

THAT the January 28, 2025 Regular Board Meeting be adjourned.

MOTION CARRIED



Board Chair



Board Secretary