GREATER VICTORIA PUBLIC LIBRARY

Attachment 4.2.1

MINUTES
REGULAR BOARD MEETING
GVPL Central Branch, 735 Broughton Street
Community Meeting Room & MS Teams
September 22, 2026

A hybrid meeting of the Greater Victoria Public Library Board was held on the above date. The following individuals were in attendance:

Board Members:

Trustee K. Boehnert
Trustee D. Cavens (Chair)
Trustee S. Donaldson
Trustee D. Grove
Trustee R. Henderson
Trustee S. Kim
Trustee S. Lansdowne
Trustee G. Lemon
Trustee R. McClure
Trustee G. Newton
Trustee T. Phelps Bondaroff
Trustee R. Ranjan
Trustee K. Roessingh
Trustee R. Stromberg
Trustee M. Wey
Trustee N. White (Vice- Chair)

Regrets

Trustee A. Appleton
Trustee S. Khair
Trustee M. Morley

Staff:

S. Hall, CEO/Board Secretary
M. Collyer, Director Marketing, Communications & Development
D. Fergusson-Hirmer, Executive Director, Corporate Services
J. Gingera, Executive Director, Systems Integration, Risk Management and IT
D. Joyce, Executive Director, Library Services
E. Russell, Recording Secretary
R. Baugniet, President, CUPE 410

1. **CALL TO ORDER**
   D. Cavens called the meeting to order at 12:02 pm.
2. **TERRITORIAL ACKNOWLEDGEMENT**
   D. Cavens provided the Indigenous Acknowledgement.
3. **WELCOME AND INTRODUCTIONS**
   D. Cavens introduced S. Hall, GVPL's new CEO to the Board

4. APPROVAL OF CONSENT AGENDA

Moved by Trustee K. Roessingh; Seconded by Trustee S. Kim

THAT Items 4.1-4.2 be approved; 4.3- 4.5 be received for information

- 4.1 Approval of Agenda
- 4.2 Approval of Minutes
  - June 23, 2026
  - July 7, 2026
- 4.3 Chair Report
- 4.4 CEO Report
- 4.5 Correspondence
  - 4.5.1 Email from Patron received July 5, 2026 Attachment 4.5.1
  - 4.5.2 Public Library Grant Award Letter June 22, 2026 Attachment 4.5.2
  - 4.5.3 Letter from Minister Boyle August 13, 2026 Attachment 4.5.3
  - 4.5.4 Supplemental Grant Award Letter September 1, 2026 Attachment 4.5.4

MOTION CARRIED

5. CHAIR'S REMARKS

Board Chair D. Cavens recognized the retirement of former CEO Maureen Sawa on September 21 and welcomed GVPL's new CEO and Chief Librarian, Stephanie Hall, who began her role that same day. The Chair also introduced the CEO Support and Evaluation Committee, which will support the new CEO in her role.

D. Cavens advised the Board that, during its summer hiatus, the provincial government adjusted the funding formula for urban libraries, resulting in an overall funding reduction, as a result of considerable advocacy to the provincial government, funding was subsequently reinstated for 2026. Over the summer, the Planning and Policy Committee and the Finance Committee continued work on policy updates and conducted an initial review of the 2027 budget and five-year plan. The Chair thanked staff for their efforts to expand programming over the summer.

6. CEO REMARKS

S. Hall thanked trustees and staff for their welcome and support during the initial days of her transition as CEO.

7. COMMITTEE REPORTS

7.1. Finance Committee- Oral Report

The Finance Committee met on August 29, 2026 to review the proposed draft budget for Fiscal 2027-and Five-year Financial Plan. The Finance Committee is scheduled to meet next on September 29 to review the final draft before it is presented to the GVPL Board at its October 27 Board Meeting.

7.2. Planning and Policy Committee- Oral Report

The committee met several times in July and August to review policy updates with staff. The Information Governance - Freedom of Information & Privacy policy requires further review and will be brought to a future meeting.

7.2.1. Board Policy O.11 Security Video Security Video

Board Policy O.11 Security Video was revised and updated as part of the planning and Policies work during the summer has been revised and updated.

Moved by Trustee R. McClure ; Seconded by Trustee K. Roessingh

THAT the Greater Victoria Public Library approve Board Policy O.11 Security Video MOTION CARRIED

8. NEW BUSINESS

8.1. Rise and Report

8.1.1. CEO Support and Evaluation Committee

D. Cavens introduced the Terms of Reference for the CEO Support and Evaluation that were previously shared and approved at the June 23, 2026 In-Camera meeting. The committee will be composed of a small group of 3-5 board members including both the GVPL Board Chair and Vice Chair.

8.1.1.1. Appointments

Nominations were sought for membership in the CEO Support and Evaluation Committee and the following Trustees were nominated: Susan Kim; Scott Landsdown; and Rhianon Stromberg.

Voting by general consent was conducted, Trustees Kim, Lansdowne, and Stromberg were appointed to the committee, alongside Board Chair Cavens and Vice Chair White

8.1.2. Chief Executive Officer/Chief Librarian Succession Planning Policy

The policy was developed as part of the search process for the new Chief Executive Officer/ Chief Librarian to establish guidelines and process for use in the event it is required.

Moved R. McClure; seconded by K. Roessingh

THAT the Greater Victoria Public Library approve Board Chief Executive Officer/Chief Librarian Succession Planning Policy MOTION CARRIED

8.1.3. Staff Presentation- GVPL.ca

GVPL Staff Michelle Collyer, and Jeff Gingera provided a high-level overview of the newly launched website GVPL.ca

9. IN CAMERA MEETING

Moved by Trustee K. Roessingh; seconded by Trustee N. White

THAT the Board of Trustees move in-camera. MOTION CARRIED

10. NEXT MEETING DATE:

October 27, 2026; 12:00 pm – 1:00 pm

11. ADJOURNMENT

Moved by Trustee D. Grove; seconded by Trustee K. Roessingh.

THAT the September 22, 2026 Regular Board Meeting be adjourned. MOTION CARRIED

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Board Chair Board Secretary